**Rotary Club of Poulsbo - Youth Service Grant Request**

**Grant Guidelines**

1. Requests for a grant to fund initiatives to support programs that will have individual or broad reaching impacts for the youth of North Kitsap to include: youth mentorship, STEM or STEAM school support, youth gathering/activity locations, and/or other youth programs that enhance the North Kitsap community.  Funding of on-going operations, fund raising expenses, and for travel or speaker expenses will be considered on a case-by-case basis.
2. Typically, the Rotary Club of Poulsbo is interested in supporting youth programs that address community needs in North Kitsap County with particular emphasis on our service club’s served area: Poulsbo, Keyport and Suquamish.
3. Grants are not automatically renewed or reconsidered each fiscal year. A new application must be submitted each year. Grants can be submitted any time during the Rotary fiscal year of 1 July to 30 June.
4. A condition of this grant, recipients is requested to acknowledge the Rotary Club of Poulsbo in their publicity as applicable.
5. Recipients are encouraged to send a follow-up letter reporting on the effect of Rotary’s grant.

Send the completed application and all required documentation to the Youth Service Committee via email to: *youthservice@poulsborotary.org*  All documentation should be sent electronically as PDF files only. The name of each file should match the name of required document below, e.g. Completed Application.pdf. If you must mail your application please send to: Rotary Club of Poulsbo, P.O. Box 1334, Poulsbo WA 98370, attention: YSC Chair.

Note: Upon receipt of the grant application, a Poulsbo Rotarian from the Youth Services committee will be designated to follow-up with each grant requestor.

**Youth Services Application for Support**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization/Requestor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization/Requestor Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone: (\_\_\_\_\_) \_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_ Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization’s Mission Statement (as applicable):

Geographic Area Served: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization/Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount requested from Poulsbo Rotary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief Summary of how your grant will support have individual or board reaching impacts for the youth of North Kitsap (no more than 500 words):

If awarded, how would a grant from Poulsbo Rotary be used?

How would partial funding impact this project?

What additional information should be considered when evaluating your request?

If submitting additional attachments for support, please list them below and provide a brief description.

For the record, it takes about 30-45 days (depending on the details of your request) for approval and funding, so be sure to submit your application as soon as possible!

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*For Poulsbo Rotary Use only\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Should Poulsbo Rotary award a grant, check(s) should be made payable to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: Street / POB: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name of Executive Director or Board President:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(space reserved for Poulsbo Rotary notes)